

LBHA ARENA REQUEST FORM

Mail Completed Form To
LBHA
P. O. Box 2326
Loomis, CA 95650

Insurance Expiration Date

Fees Received: _____

Use Fee Returned: _____

Confirmation will be sent when fees (if any) and evidence of insurance are received by LBHA

Organization: _____

Person(s) to Contact: _____

Address: _____

Street

City

Zip Code

Phone: _____ Email: _____ Type of Event: _____

Dates Needed: _____

FEES REQUIRED

Unless otherwise stated, use fees are per day

Arena Use Fee	\$60.00
Arena Use Fee + Office	\$80.00
Small Jump Set	\$15.00
Trail and Gymkhana Items	\$15.00
Full Jump Set	\$45.00

Total Amount Submitted

Total Amount Owed

Refundable Clean-up (per event)

NOTE: Separate check for clean-up fee

INSURANCE CERTIFICATES

Must be on File with LBHA and Placer County
7 Days Prior to Event

(Requirement - \$1 million Liability)

NO INSURANCE – NO EVENT – NO EXCEPTIONS

LBHA and Placer County must be listed as
Additional Insureds on Certificates

Must include that event is at LBHA Arena at Loomis Park South and date(s) event will be held.

Your insurance company must mail ORIGINAL
Certificates and attachments to:

County of Placer, 145 Fulweiler Ave., Suite 100
Auburn, CA 95603

and

LBHA, P. O. Box 2326, Loomis, CA 95650

- NOTE:
1. Arena Water System is normally turned on in late April
 2. There is one porta potty by arena – for large shows you may want to order a second
 3. Call 5 days before your event to arrange for keys and instructions
 4. If arena/park/asphalt parking areas are not left clean, CLEAN-UP FEE WILL BE FORFEITED
 5. ALL ACCIDENTS/INJURIES, damage to facilities or damage or loss of equipment must be reported to LBHA within 24 hours to lbha@garlic.com.

EVENT MANAGER _____ LBHA _____ DATE _____

(Keep a copy of this form for your records)